

To maximise your deductions and ensure that your tax return is complete, please review the following items and advise your accountant if any apply to you.

INCOME

Income Statement from myGov or Tax Agent Portal if employer registered for STP / PAYG payment summary
Allowances / Tips / Director's Fees
Employer Lump Sum Payment
Centrelink / Pension Income
Annuities / Superannuation Lump Sum Payments
Interest Amounts + TFN Credits
Dividend Statements
Employee Share Schemes
Partnership + Trust Distributions
Business Income
Capital Gains / Losses – Property / Shares
Foreign Income
Rental Property Income
Royalties
Taxable Scholarships / Jury Service Payments
Cryptocurrency transactions
Income from sharing economy – Uber Driving, AirBNB, Airtasker, etc

GENERAL DEDUCTIONS

[Work related motor vehicle expenses (logbook maybe required)
[Gifts + Donations
[Tax related expenses (inc. tax agent fees, travel to tax agent)

OTHER ITEMS TO CONSIDER

HELP / SFSS / SSL / TSL Loan information
SFSS (Student Financial Supplement Scheme)
Child Support Agency Liability
Health Insurance Statement
PAYG Instalment Credits
Other Offsets + Tax Credits
Reportable Fringe Benefits Amount

SPECIFIC DEDUCTIONS

	Un-deducted Purchase Price – Pension / Annuity
	Income Protection Insurance
	Union Fees
	Home Office Expenses – Special COVID-19 claims
	COVID Tests – PCR and RAT
	Seminars / Courses / Conferences / Self Education
	Overtime Meal Expenses
	Briefcase
	Tools + Equipment
	Telephone / Mobile Phone / Internet
	Bank Fees (e.g. re: deductible purchases)
	Interest Expenses (e.g. re: deductible purchases)
	Sun Protection Items (e.g. sunscreen, safety glasses, protective gloves)
	Reference Books / Journals / Trade Magazines
	Prior Year Losses
П	Superannuation Contributions